



FWRC 2017  
 Palm Beach County Convention Center  
 West Palm Beach, FL  
 April 22-26, 2017

Discount Price  
 Deadline Date  
**APRIL 7th**

Method of payment must accompany your order



## Material Handling Information & Rates

The following information has been compiled by AGS for use by exhibitors and all third-party contractors to inform you of rates and rules regarding proper shipping and handling to and from your event. If you require more information regarding specific services or have issues regarding material handling at your event, please call our Event Services Department or contact us via email at [eventservices@ags-expo.com](mailto:eventservices@ags-expo.com)

### SHIPPING INFORMATION

#### Shipment Pick-ups & Deliveries

Drivers will be required to record their shipments at the Exhibit Site Check-In Area and then they will be directed to the proper freight door for loading and unloading. This includes access to any POV ramps.

#### Material Handling Order Form

Please make sure to submit your Material Handling Order Form to AGS. This will ensure the proper handling of exhibit materials.

All shipments delivered to either the exhibit site or the advanced warehouse require a delivery slip showing the number of pieces, weight and type of merchandise. Surcharges apply to all shipments that arrive without proper piece-count and/or weight ticket information. This includes bulk consignment carriers such as FedEx and UPS Package.

Drivers will be required to submit a CERTIFIED WEIGHT TICKET when recording their shipment at the Exhibit Site Check-In Area. AGS Expo Services reserves the right to refuse such shipments until a certified weight ticket is presented.

**NOTE:** Shipments received without receipts, freight bills or specified unit counts on receipts or freight bills (e.g. one lot, 800 cu. ft., etc.) from carriers such as FedEx or UPS Package, will be delivered to the exhibitor's booth without guarantee of piece-count or condition. No liability will be assumed by AGS Expo Services for such shipments. In the event no weight is indicated on the documents presented, AGS Expo Services shall estimate the weight and charges will be based on the estimate. These charges will not be subject to adjustment.

Please ensure that copies of all shipping information are sent to the person or company in charge of installing your display. This will assist in locating any packages that are missing or fail to arrive.

#### Insurance

Be sure your materials are insured from the time they leave your company until they are returned after the event. It is suggested that exhibitors arrange all-risk coverage. This can usually be done by adding riders to existing policies. Each event is different. As a result, certain facilities provide different levels of security for exhibitors and their materials. In most cases, security is arranged by the association or event management but is not always available during certain times of the event. Please take every precaution to secure items in your booth. During move-out, never leave packed materials in your booth unsupervised. AGS always requires exhibitor supervision of outbound packages to ensure their safe transfer.

### Basic Tips for Shipping

- Securely pack all items for shipping and remove old shipping labels.
- Fill out and apply shipping labels with appropriate address, company name, booth number and consign all shipments c/o AGS Expo Services.
- Send your Material Handling Order Form to AGS to ensure their arrival.
- Check with AGS as to the receipt of your shipped packages.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces and weight.
- Certified weight tickets must accompany all shipments.
- Do not ship loose items to the advanced warehouse. All materials should be packaged appropriately.

MATERIAL HANDLING & RATES

Mail or Fax to: AGS Expo Services • 4561 SW 34th Street • Orlando, FL 32811  
 Phone: 407.292.0025 • Fax: 407.292.4414

Email: [eventservices@ags-expo.com](mailto:eventservices@ags-expo.com) Order Online: [www.ags-expo.com](http://www.ags-expo.com)



FWRC 2017  
Palm Beach County Convention Center  
West Palm Beach, FL  
April 22-26, 2017

**Discount Price  
Deadline Date  
APRIL 7th**  
Method of payment must accompany your order



## Material Handling Information & Rates

### Shipping Labels

All packages must be clearly labeled with the appropriate address, booth number and consignment information. Please remember to remove all old labels from your shipping containers as this will ensure that there is no confusion over booth number, addresses or other erroneous information not related to this specific event.

### Crates & Material Packaging

Ensure that your containers are properly maintained or replaced to prevent the damage of any internal items during shipping and handling. Please understand that all containers associated with shipping are considered protection and are therefore not covered if damaged during shipping and handling. These containers are designed to take external forces in order to protect their internal contents.

## Rate Classification

### Advance Shipments to Warehouse - Services & Rates

Advance shipments will be accepted at the AGS Expo Services advance warehouse and allowed up to 30 days storage if delivered by the deadline date provided in this Service Manual. These shipments should be consigned AGS Expo Services c/o UPS Freight and labeled with the appropriate event and booth number.

This service includes material unloading at the warehouse, storage up to 30 days, delivery to the exhibit site, unloading and delivery to the exhibitor's booth, storage of empty containers during the event, pick-up at the close of the show, handling to the loading area and reloading on outbound truck(s). **The ROUND TRIP RATE of \$67.00 with a 200 lb. minimum applies for each 100 lbs. or fraction thereof per shipment.**

### Overtime Charges on Advance Shipments

An overtime surcharge for shipments unloaded at the warehouse after 4:30 pm on weekdays, anytime on Saturday/Sunday/Holidays will be applied based on the Advance Shipment Rate, for each 100 lbs. or fraction thereof per shipment. Additionally, when warehouse freight must be moved into the exhibit site on overtime due to scheduling conflicts beyond the control of AGS Expo Services, overtime charges will be applied. This charge will be invoiced in addition to those rates on all shipments subject to overtime charges. **The surcharge applicable to overtime shipments is \$20.10 with a 200 lb. minimum.**

### Off-Target Charges on Advance & Direct Shipments

Shipments unloaded after the Advance Receiving Deadline Date or prior to Direct Receiving for exhibitor move-in will be subject to a 30% off-target service charge based on the Advance or Direct Shipment Rate (which ever applies), for each 100 lbs. or fraction thereof per shipment, unless the shipment was handled by the official carrier. Charges for off-target delivery methods may also apply. Such off-target shipments cannot be guaranteed advance delivery to the show site.

### Direct Shipments to Exhibit Site - Services & Rates

Shipments for direct delivery to the exhibit site should be scheduled to arrive by the date and times set forth in the Shipping Information section of this Exhibitor Service Manual. These shipments should be consigned to AGS Expo Services c/o Palm Beach County Convention Center and labeled with appropriate show name and booth number.

Materials will be unloaded from exhibitor's trucks or trucks of other carriers at the exhibit site; delivered to the exhibitor's booth; storage of empty containers during the event; picked-up at the close of the event; moved to the loading area; and reloaded on trucks. **The ROUND TRIP RATE of \$67.00 with a 200 lb. minimum applies for each 100 lbs. or fraction there of per shipment.**



FWRC 2017  
 Palm Beach County Convention Center  
 West Palm Beach, FL  
 April 22-26, 2017

**Discount Price  
 Deadline Date  
 APRIL 7th**  
 Method of payment must accompany your order



## Material Handling Information & Rates

### Overtime Surcharges at Exhibit Site

Overtime charges on inbound shipments will be in effect if:

- a vehicle checks-in at the Exhibit Site Check-In Area after 4:30 PM on weekdays or anytime on Saturday/Sunday/Holidays.

Overtime charges on outbound shipments will be in effect if:

1. Your shipment is loaded after 4:30 PM on the day the exhibit closes.
2. Your carrier checks-in at the Exhibit Site Check-In Area after 4:30 PM on weekdays or anytime on Saturday/Sunday/Holidays.
3. Additionally, when freight must be moved out of the exhibit site on overtime due to scheduling conflict beyond the control of AGS Expo Services, overtime charges will be applied. An overtime surcharge based on the exhibit site rates for each 100 lbs. or fraction thereof per shipment will be invoiced in addition to those rates on all shipments.

Overtime charges at the exhibit site subject to overtime rates:

- For each 100 lbs. or fraction thereof per shipment, the rate is **\$20.10** with a **200 lb. minimum**.

### Special Handling - Shipments or Equipment Requiring Special Handling

This classification applies to but is not limited to moving van shipments or shipments by any trucks which because of their truck bed height cannot be unloaded at the docks and/or the shipment is packed in such a manner as to require special handling (i.e. loose display parts, uncrated equipment, etc.) regardless of the kind of carrier or vehicle used and/or the description of the shipment is such that the type of materials or equipment cannot be determined (e.g. 1 lot; many assorted pieces, etc.). This also includes shipments delivered by carriers such as FedEx, UPS Package and other parcel style carriers with bulk consignment.

Materials will be unloaded from moving vans, exhibitor's truck or trucks of other carriers at the exhibit site; delivered to the exhibitor's booth; stored as empty containers during the event; picked-up at the close of event; moved to the loading area; and reloaded on trucks.

**The rate of \$100.50 with a 200 lb. minimum applies for each 100 lbs. or fraction thereof per shipment.**

**NOTE:** In the event crated materials are combined in a shipment with materials packed in such a manner as to require special handling (see above), AGS Expo Services will invoice such shipments at the rates applicable to the classification of the materials, PROVIDED the Bill of Lading clearly identifies the weight of the crated materials and the weight of the other materials. If the Bill of Lading does NOT identify the weights of the various classifications, the entire shipment will be invoiced at the Special Handling Rate and will not be subject to adjustment.

### Small Package Rates

Small Package Rates ONLY apply to direct deliveries to the exhibit site and should be scheduled to arrive on the dates and times set forth in the Shipping Information section of this Exhibitor Service Manual. These shipments should be consigned to AGS Expo Services c/o Palm Beach County Convention Center and labeled with appropriate show name, company name and booth number. Such items considered small packages are cartons, envelopes and other non-crated items that have a maximum weight of 30 lbs. per shipment, per delivery, per day, by the same carrier. This includes FedEx and UPS Package shipments. Materials will be unloaded from the dock or trucks, at the exhibit site and delivered to the exhibitor's booth.

**This INBOUND ONLY RATE applies to small packages with a total shipment weight of 30 lbs. or a fraction thereof where**

Mail or Fax to: AGS Expo Services • 4561 SW 34th Street • Orlando, FL 32811  
 Phone: 407.292.0025 • Fax: 407.292.4414

Email: [eventservices@ags-expo.com](mailto:eventservices@ags-expo.com) Order Online: [www.ags-expo.com](http://www.ags-expo.com)



FWRC 2017  
Palm Beach County Convention Center  
West Palm Beach, FL  
April 22-26, 2017

**Discount Price  
Deadline Date  
APRIL 7th**  
Method of payment must accompany your order



## Material Handling Information & Rates

### Small Package Rates (Cont.)

the first piece is \$45.00 and each subsequent piece is \$20.00. If the total weight of the shipment exceeds 30 lbs, the shipment will be subject to standard Material Handling service fees, or that which applies, depending upon time of arrival and other policies surrounding its receipt (i.e. special handling). A 15% surcharge may be applied on all items delivered without documentation or by carriers such as FedEx, UPS Package and other parcel style carriers with bulk consignment.

### Premium Return Services

AGS offers Premium Return Service for material handling storage at this event. This service includes all classifications of material handling storage listed in this Material Handling Information & Rates section. This service will provide priority return of stored materials at the close of the event. All materials labeled for Premium Return Service will be guaranteed first return. This service has limited availability and is based on storage capacity of the event venue. This is not an alternative to material handling. Material handling services must be established prior to ordering this service. **The fee for this premium service to return empty storage containers at the close of show is \$250.00 for (3) containers.**

### Outgoing Shipments

To assist you in setting-up your outgoing shipments, AGS Expo Services will have a shipping desk located at the AGS Service Center where labels, Bills of Lading and shipping information will be available.

### Freight Re-Route Policy

At the close of the show, if carriers fail to pick-up or refuse to accept shipments, or no disposition is provided by the exhibitor, AGS Expo Services reserves the right to either re-route such shipments or materials via the Official Show Carrier, or dray back to the warehouse and await instructions from the exhibitor. If the shipment is drayed back to the warehouse, a Service Fee of \$300.00 or \$0.30/lb (whichever is greater) will be assessed by AGS in addition to any fees applied by the Official Show Carrier for transportation and/or storage. AGS is not responsible for the assignment of fees or charges made by the carrier in association with freight re-routes or dray backs. No liability will be assumed as a result of such re-routing or handling.



FWRC 2017  
 Palm Beach County Convention Center  
 West Palm Beach, FL  
 April 22-26, 2017

**Discount Price  
 Deadline Date  
 APRIL 7th**  
 Method of payment must accompany your order



## Reducing Material Handling Costs

To reduce material handling costs related to labor, we recommend sending your goods all together in one shipment. For each 100 lbs. or fraction thereof per shipment, AGS sets a graduated flat rate with a 200 lb. minimum. It is important to carefully read the Material Handling section of this Exhibitor Service Manual. This section also outlines the overtime and forced freight policies.

### TIPS FOR SENDING TO:

#### THE ADVANCE WAREHOUSE

- When using the advance warehouse, all shipments must arrive by the predetermined date and times. This information can be found on the Material Handling Order Form, or in the Show Information section of this Exhibitor Service Manual.
- The advance shipment deadline date is always one week prior to the first day of exhibitor move-in.
- Avoid sending shipments after the advance warehouse deadline date. Though packages will be accepted, your account will be charged an off-target fee and a separate delivery charge may be incurred.
- Avoid sending small packages to the advanced warehouse. Each separate shipment is charged a 200 lb. minimum at the Advanced Material Handling Rate regardless of size or weight. Observing this can cut your costs drastically.

#### THE SHOW SITE

- When sending shipments direct to show site, ensure that each package has its packing slip or shipping bill indicating the number of pieces and weight. To ensure the accuracy of material handling charges, AGS may weigh shipments as they arrive and compare the results to the Bill of Lading. A weight ticket will be attached to the receiving paperwork for any shipments that are adjusted. On-site weighing may be accepted as actual weight or shipments may be refused without a certified weight ticket. In such cases where on-site weighing is necessary, you may be assessed a fee for this service.
- Items that arrive before the scheduled move-in times or during the show will be assessed an off-target fee or may fail to be accepted.
- Many times shipments arrive piecemeal and require sorting. To avoid sorting fees related to bulk consignment carriers, try to send shipments together and avoid package carriers such as FedEx and UPS Package.

#### Here are some common mistakes that can result in higher material handling charges:

- Multiple small shipments arriving separately - There is a 200 pound minimum per shipment over 30 lbs. (On-site only)
- Missing your target date - If there is no way to avoid missing your target date, contact AGS.
- No certified weight ticket accompanying your shipments.

#### EXAMPLE OF SAVINGS

##### Received - *Multiple Shipments*

51 lbs.	charged @ \$67.00 per cwt. 200 lbs. min. = \$134.00	
43 lbs.	charged @ \$67.00 per cwt. 200 lbs. min. = \$134.00	
64 lbs.	charged @ \$67.00 per cwt. 200 lbs. min. = \$134.00	<b>TOTAL = \$402.00</b>

##### Received - *Single Shipment*

(3 pcs) 158 lbs.	charged @ \$67.00 per cwt. 200 lbs. min. = \$134.00	<b>TOTAL = \$134.00</b>
------------------	---	-------------------------

**SAVE \$268.00**

Mail or Fax to: AGS Expo Services • 4561 SW 34th Street • Orlando, FL 32811  
 Phone: 407.292.0025 • Fax: 407.292.4414

Email: [eventservices@ags-expo.com](mailto:eventservices@ags-expo.com) Order Online: [www.ags-expo.com](http://www.ags-expo.com)



FWRC 2017  
 Palm Beach County Convention Center  
 West Palm Beach, FL  
 April 22-26, 2017

**Discount Price  
 Deadline Date  
 APRIL 7th**  
 Method of payment must accompany your order



## Freight Re-Route Policy

AGS wants to ensure that your materials reach their intended destination. Therefore, any unconsigned shipments left in the exhibit hall after dismantling hours will be shipped via the official show carrier at the expense of the exhibitor. Please read the important information below to help avoid having your freight re-routed.

**Driver Check-in:** Tuesday, April 25th by 7:00 PM  
**Freight Re-Route Time:** Tuesday, April 25th by 7:01 PM

### What is Freight Re-Route?

A “re-route” occurs when a carrier does not check-in or show-up at the dock for the consigned freight. We want to make sure each exhibitor gets their first choice of a carrier and therefore no freight is re-routed until we must move it to complete the contracted move-out agreement between show management, the convention center and AGS Expo Services.

### Bill of Lading

Each exhibitor is responsible for turning in an AGS Bill of Lading to the AGS Service Center after dismantling is finished and all boxes/crates/materials are packed and labeled. The Bill of Lading is the official “permission” by the exhibitor to allow the removal of freight from the booth to the carrier of choice (personal vehicle, truck, van line, air freight, etc.).

### Official Show Carrier

The official show carrier is on-site as a convenience to exhibitors and to service show management and is by no means the only choice available. Exhibitors are welcome to use either the official carrier or an Exhibitor Appointed Carrier. Rates may be negotiated in advance by calling the official show carrier.

### Other Carriers

If freight is consigned to a service carrier other than the official show carrier, that carrier must check-in with the loading dock by the time specified above. Show management, AGS Expo Services and the official show carrier cannot be responsible for checking with all designated carriers. If you have chosen a carrier other than the official show carrier, we require that someone from your company remain with the shipment until it is picked-up. Many times, a reminder phone call to your carrier will ensure the official time window is adhered to and your freight is picked up successfully.

### Freight Re-Route Contact

In the event that your freight is re-routed by AGS, please contact our Event Services Department during regular business hours Monday through Friday from 8:00 am – 5:00 pm at 407.292.0025 to obtain tracking and destination information.

**FREIGHT RE-ROUTE POLICY**



FWRC 2017  
 Palm Beach County Convention Center  
 West Palm Beach, FL  
 April 22-26, 2017

**Discount Price  
 Deadline Date  
 APRIL 7th**  
 Method of payment must accompany your order



### Shipping Addresses

Below are the advance warehouse and direct shipping addresses for your event. Please label each package/container as indicated here followed by the appropriate address for advance or direct shipments.

Name of Exhibiting Company  
 FWRC 2017  
 Booth #: \_\_\_\_\_  
 {PLACE APPROPRIATE ADDRESS HERE}

### Advance Shipments to Warehouse

AGS Expo Services  
 c/o UPS Freight  
 1311 W 15th St  
 Riviera Beach, FL 33404

- Delivery Window
- Deliveries only accepted between 3/20/17 - 4/17/17
  - Receiving Dock Open - 8:00 am - 4:30 pm
  - Monday through Friday
  - Shipments received after the advance receiving deadline will be assessed an off-target fee and cannot be guaranteed for advanced delivery to show site. Separate fees may apply for delivery of off-target freight.

### Direct Shipments to Exhibit Site

AGS Expo Services  
 c/o Palm Beach County Convention Center  
 Halls A & B  
 650 Okeechobee Boulevard  
 West Palm Beach, FL 33401

- Delivery Window
- Sunday, April 23, 2017 - 8:00 AM - 4:30 PM
  - All booths must be set by :4:30 PM on Sunday, April 23, 2017

- **Delivery restrictions apply to all methods of receiving.** Please make sure that your packages are being sent to the appropriate address during the scheduled arrival windows. If you feel your packages will miss the posted arrival dates and time, please contact our Event Services Department immediately to ensure their proper receipt.
- **Mislabeled packages have the potential of being refused at show site.** Please remember to include **AGS Expo Services c/o Palm Beach County Convention Center or UPS Freight** on all packages sent to either the advance warehouse or direct shipments to exhibit site **AND** remove all old labels from packaging.

SHIPPING ADDRESSES



**TO: AGS Expo Services  
c/o UPS Freight  
1311 W 15th St  
Riviera Beach, FL 33404**

## **FWRC 2017**

COMPANY NAME: \_\_\_\_\_

BOOTH NUMBER: \_\_\_\_\_

**ADVANCE WAREHOUSE RECEIVING DATES:  
3/20/17 - 4/17/17**

**ADVANCE SHIPPING LABEL**

✂ PLEASE CUT ALONG THIS LINE AND AFFIX LABEL TO PACKAGE ✂  
PLEASE MAKE ADDITIONAL COPIES OF THESE LABELS AS NEEDED



**TO: AGS Expo Services  
c/o UPS Freight  
1311 W 15th St  
Riviera Beach, FL 33404**

## **FWRC 2017**

COMPANY NAME: \_\_\_\_\_

BOOTH NUMBER: \_\_\_\_\_

**ADVANCE WAREHOUSE RECEIVING DATES:  
3/20/17 - 4/17/17**

**ADVANCE SHIPPING LABEL**





Company Name	Tel #	Booth Number
Billing Address	Email	
City / State / Zip	Signature	

### Material Handling Order Form

Please use this form to indicate how much incoming freight AGS can expect from your company. We understand that your calculation is only an estimate and adjustments will be made according to the actual weight listed on the inbound Bills of Lading. If you have any questions about material handling, please refer to the forms in this Exhibitor Service Manual titled "Shipping Instructions and Material Handling."

#### MATERIAL HANDLING RATES (DEADLINE DATES)

**Advanced Warehouse** - (3/20/17 - 4/17/17)

- \$67.00\* per 100 lbs, 200 lbs min.

**Special Handling at Show Site** - (4/23/17)

- \$100.50 per 100 lbs, 200 lbs min.

**Direct to Show Site** - (4/23/17)

- \$67.00\* per 100 lbs, 200 lbs min.

**Small Packages** - <30 lbs - (Show Site Only)

- \$45.00 1st Carton, \$20.00 each add., per day

**Please note:**

- When recording weight, round-up to the next 100 lbs. Example: 235 lbs. = 300 lbs., 3 x Material Handling Rate per 100 lbs.
- **\*A 30% Overtime Surcharge will be applied for mandatory weekend move-in and an additional 30% for overtime on move-out (anything after 4:30pm Mon-Fri).**

### Advance Shipments to Warehouse

We will ship.... \_\_\_\_\_ lbs. @ \$67.00\* per 100 lbs. (200 lbs. min, \$134.00 Minimum)

Total Weight \_\_\_\_\_ lbs. x \$ \_\_\_\_\_ rate per 100 lbs.= \$ \_\_\_\_\_

- *Materials received after the cut-off date will be assessed an off-target charge and cannot be guaranteed advance delivery.*

### Direct Shipments to Show Site

We will ship.... \_\_\_\_\_ lbs. @ \$67.00\* per 100 lbs. (200 lbs. min, \$134.00 Minimum)

Total Weight \_\_\_\_\_ lbs. x \$ \_\_\_\_\_ rate per 100 lbs.= \$ \_\_\_\_\_

- *Materials received prior to move-in date/time will be assessed an off-target charge, or may be refused by the facility.*

### Special Handling at Show Site

Special handling applies to items such as machinery or equipment, specially packaged or otherwise, requiring the use of a specialized forklift or excess labor to organize such items and move them from the dock.

We will ship.... \_\_\_\_\_ lbs. @ \$100.50\* per 100 lbs. (200 lbs. min, \$201.00 Minimum)

Total Weight \_\_\_\_\_ lbs. x \$ \_\_\_\_\_ rate per 100 lbs.= \$ \_\_\_\_\_

### Small Packages

We will ship.... \_\_\_\_\_ Packages @ \$45.00 for the first package and \$20.00 for each additional package contained in the same shipment

Total Number of Packages \_\_\_\_\_ x \$45.00 / \$20.00 = \$ \_\_\_\_\_

### Total Order

Material Handling Services - Subtotal: \$ \_\_\_\_\_

30% Overtime Surcharge (Subtotal x 30%): \$ \_\_\_\_\_

Total Material Handling Cost: \$ \_\_\_\_\_



Company Name	Tel #	Booth Number
Billing Address	Email	
City / State / Zip	Signature	

## Outbound Bill of Lading/Shipping Label Request

All outbound shipments require an Official AGS Bill of Lading and shipping labels. AGS Expo Services offers complimentary pre-printing of these items. To take advantage of this service, please complete this request and submit to AGS. You must submit a valid and complete method of payment form with this form to receive this service.

**Showsite Instructions:**

- **Completed BOL must be turned in to the AGS Service Center prior to your departure.**
- AGS will print and deliver your BOL with shipping labels to your booth prior to the close of the show.
- Exhibitors must properly package and label all materials.
- Shipments without paperwork will be considered abandoned and will be re-routed via the show carrier at the Exhibitor's expense. AGS does not accept responsibility for any exhibitor property left on the show floor unattended at any time for any reason.

**Ship to Address:**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Attention/Show/Booth #: \_\_\_\_\_

Number of Destinations: \_\_\_\_\_ Number of pieces: \_\_\_\_\_ Number of Labels Requested: \_\_\_\_\_

- **If you have more than (1) destination please fill out a form for each individual destination.**
- **Please indicate your piece count by type below.**

Crate (Wood)   
  Skid (Pallet)   
  Cases (Plastic)   
  Carton (Cardboard)   
  Anvil Case/Trunks   
  Other (Bundles, pad wraps, etc)

**Select Shipping Method:**

- Ship via official show freight carrier, **UPS Freight**
- Ship via carrier of exhibitor's choice - Name of Carrier \_\_\_\_\_
- If selecting a carrier other than UPS Freight, you must schedule the pickup.

**\*\*In the case that your carrier does not show please select one of the below dispositions for your shipment\*\***

Re-Route via Show Carrier, UPS Freight     
  Drayback to Warehouse - Additional fees will apply

**Bill Shipping Charges to (if different from ship to address):**

Shipper (Print): \_\_\_\_\_ Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Freight Charges Billed to (Company): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_